

Request for Withdrawal
Academic Session - 2016-17

The Headmistress
Delhi Public School
KOTA

Date.....

Dear Madam,

This is to inform you that I wish to withdraw my child
Class Sec Admission Number due
to

Yours sincerely,

Name of Father Name of Mother

(Signature) (Signature)

Address:

.....

Tel Mobile Fax E-mail:

For Office use only

1. Class Teacher 2. Admission Incharge
3. Accountant

Headmistress

(Tear off here)

Acknowledgment Slip

This is to confirm the receipt of your application for withdrawal of your ward
..... Class/sec Admission No.....

Signature of Admission Incharge

Date: